

To all.

Just some clarification on the Drug License update:

This is just for the updated drug list.....NOT a renewal.

You only need to upload the new signed and notarized drug list to your elicense. To do this, follow these instructions:

1. If you go to the State of Ohio Board of Pharmacy (pharmacy.ohio.gov), you will click on the "Licensing/CE" tab.
2. You will then click on "Terminal Distributor"
3. You will scroll down, and you should see "eLICENSE GUIDES."
4. You can click on that link and it will take you to the login page. (there are also links in this section to guide you through the process.)
5. From there, you can click on the "LOGIN/CREATE YOUR ACCOUNT" and you will be able to enter your login information.

I have spoken with Megan Moore from the BOP. She has advised that the "Responsible Person" only needs to put the "**Last 4**" of their SSN.

Any questions, please contact Brendan or myself.

Thank you.

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