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| **EMS Job Aid**  **for Patients During Quarterly Triage Day (QTD)** |

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|  | Assess and treat the patient |
|  | Select a SALT Triage Category based on actual patient condition Attach the appropriate color Triage Ribbon |
|  | Use the Triage Ribbon to attach the **GREEN** Treatment Tag  **Completely** fill out the Tag for the patient  Put in name, gender, allergies, age, anatomical location of injuries or illness  Put type of injury/illness in the “Injury Key”  Add vital signs and triage category on the bottom of the Treatment Tag |
| On the opposite side of the Treatment Tag, indicate EMS treatments, and brief notes (similar to what you would do in an actual MCI) |
|  | Put your Department and Unit # (e.g., Wash. Twp. FD Medic 17) at the top of the “Notes” section |
| Attach Tag to patient using the Triage Ribbon |
|  | **During the hours of 8PM to Midnight or 8AM to noon, make a brief MCI-style report over the MCI Talk Group** |
|  | **Check the status of hospitals on the Surgenet MCI webpage – be familiar with its use *before* an actual event** |
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