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| **EMS Job Aid**  **For Patients During Quarterly Triage Day (QTD)** | |
|  | Assess and treat the patient |
|  | Select a SALT Triage Category based on actual patient condition |
|  | **Attach the appropriate color Triage Ribbon to EVERY EMS Patient** |
|  | ***Completely* fill out a GREEN** ~~Triage~~ **Treatment Tag on EVERY EMS patient:**   * Do not use White Tags – those are only for real-world incidents * Put in name, gender, allergies, age, anatomical location of injuries or illness * Put type of injury/illness in the “Injury Key” * Add vital signs and triage category on the bottom of the Treatment Tag |
|  | On the **opposite** side of the **GREEN** ~~Triage~~ Treatment Tag, indicate:   * EMS treatments * Department and Unit # (e.g., Wash. Twp. FD Medic 17) at the top of the Notes section * **Brief notes (similar to what you would do in an actual MCI)** |
|  | **Use the Triage Ribbon to attach the** **GREEN** ~~Triage~~ **Treatment Tag** |
|  | Detach the Treatment Tag tear-offs for your EMS agency’s records |
|  | **Use the MCI Talk Group on EVERY patient you transport from:**   * 8 PM to midnight on the 14th * 8 AM to Noon on the 15th   Provide only very BRIEF, MCI-style reports on EVERY PATIENT unless workload simply will not permit that.   * MCI Talk Groups have no alert tones and are used by **ALL** EDs. * **EMS MUST clearly identify which facility you are calling, and verify that the correct ED is responding.** * **Plan to announce the ED name repeatedly if they don’t answer.** * Use other communications for orders or more extensive patient reports. * Example MCI message: “Wayne Hospital, this is Greenville Medic 591 enroute with one Yellow, possible fractured ankle.” * Short, sweet, and to the point as if you had 50 victims instead of one. |
|  | If your EMS agency has Juvare EMTrack, scan EVERY patient’s Treatment Tag into it – there will be an incident in Juvare for the QTD |
|  | If you have access, review the Triage Categories by hospitals in your area in Juvare EMResource (same web page now used to indicate Hospital Diversion) |
|  | If you don’t have access to Juvare yet, ask your supervisor to get access |