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| **EMS Job Aid****For Patients During Quarterly Triage Day (QTD)** |
|  | Assess and treat the patient  |
|  | Select a SALT Triage Category based on actual patient condition  |
|  | **Attach the appropriate color Triage Ribbon to EVERY EMS Patient** |
|  | ***Completely* fill out a GREEN** ~~Triage~~ **Treatment Tag on EVERY EMS patient:*** Do not use White Tags – those are only for real-world incidents
* Put in name, gender, allergies, age, anatomical location of injuries or illness
* Put type of injury/illness in the “Injury Key”
* Add vital signs and triage category on the bottom of the Treatment Tag
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|  | On the **opposite** side of the **GREEN** ~~Triage~~ Treatment Tag, indicate: * EMS treatments
* Department and Unit # (e.g., Wash. Twp. FD Medic 17) at the top of the Notes section
* **Brief notes (similar to what you would do in an actual MCI)**
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|  | **Use the Triage Ribbon to attach the** **GREEN** ~~Triage~~ **Treatment Tag** |
|  | Detach the Treatment Tag tear-offs for your EMS agency’s records |
|  | **Use the MCI Talk Group on EVERY patient you transport from:** * 8 PM to midnight on the 14th
* 8 AM to Noon on the 15th

Provide only very BRIEF, MCI-style reports on EVERY PATIENT unless workload simply will not permit that.* MCI Talk Groups have no alert tones and are used by **ALL** EDs.
* **EMS MUST clearly identify which facility you are calling, and verify that the correct ED is responding.**
* **Plan to announce the ED name repeatedly if they don’t answer.**
* Use other communications for orders or more extensive patient reports.
* Example MCI message: “Wayne Hospital, this is Greenville Medic 591 enroute with one Yellow, possible fractured ankle.”
* Short, sweet, and to the point as if you had 50 victims instead of one.
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|  | If your EMS agency has Juvare EMTrack, scan EVERY patient’s Treatment Tag into it – there will be an incident in Juvare for the QTD |
|  | If you have access, review the Triage Categories by hospitals in your area in Juvare EMResource (same web page now used to indicate Hospital Diversion) |
|  | If you don’t have access to Juvare yet, ask your supervisor to get access |