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| **EMS Job Aid**  **For Patients During Quarterly Triage Day (QTD)** | |
|  | Assess and treat the patient |
|  | Select a SALT Triage Category based on actual patient condition |
|  | **Attach** the appropriate color **Triage Ribbon** to **EVERY EMS Patient** |
|  | ***Completely* fill out a GREEN** ~~Triage~~ **Treatment Tag on EVERY EMS patient:**   * Do not use White Tags – those are only for real-world incidents * Put in name, gender, allergies, age, * Indicate on the diagram anatomical location of injuries or illness * List type of injury/illness in the “Injury Key” * Add vital signs and triage category on the bottom of the Treatment Tag above the Transport Officer tear-off section |
|  | On the **opposite** side of the Treatment Tag, indicate:   * EMS treatments * Department and Unit # (e.g., Wash. Twp. FD Medic 17) at the top of the Notes section * Brief notes (similar to what you would do in an actual MCI) |
|  | **Use** the **Triage Ribbon** to **attach** the **Treatment Tag** |
|  | Detach the Transport Officer tear-off |
|  | **Use the MCI Talk Group on EVERY patient you transport from:**   * **8 PM to midnight on the 17th** * **8 AM to Noon on the 18th**   Provide very **BRIEF**, MCI-style reports on **EVERY PATIENT** unless workload simply will not permit that.   * MCI Talk Groups have no alert tones and are used by **ALL** EDs. * **EMS MUST clearly identify which facility you are calling and verify that the correct ED is responding.** * **Plan to announce the ED name repeatedly if they don’t answer.** * Use other communications for orders or more extensive patient reports. * Example MCI message: “Wayne Hospital, this is Greenville Medic 591 enroute with one Yellow, possible fractured ankle.” * Short, sweet, and to the point as if you had 50 victims instead of one. |
|  | If your EMS agency has **Juvare EMTrack**, **scan** **EVERY** patient’s Treatment Tag into it – there will be an incident in Juvare for the QTD |
|  | If you have access, **review** the Triage Categories by hospitals in your area in **Juvare EMResource** (same web page now used to indicate Hospital Diversion) |
|  | If you don’t have access to Juvare yet, ask your supervisor to get access |