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| **EMS Job Aid**  **For Patients During Quarterly Triage Day (QTD)** | |
|  | Assess and treat the patient |
|  | Select SALT Triage Category based on actual patient condition |
|  | **Attach** appropriate color **Triage Ribbon** to **EVERY EMS Patient** |
|  | ***Completely* fill out a GREEN** ~~Triage~~ **Treatment Tag on EVERY EMS patient:**   * Do not use White Tags – those are only for real-world incidents * Put in name, gender, allergies, age, * Indicate on the diagram anatomical location of injuries or illness * List type of injury/illness in the “Injury Key” * Add vital signs and triage category on the bottom of the Treatment Tag above the Transport Officer tear-off section |
|  | On the **opposite** side of the Treatment Tag, indicate:   * EMS treatments * ***Department and Unit # (e.g., Wash. Twp. FD Medic 17) at the top of the Notes section***   + **Make sure you put your agency on the Tag**. We will monitor participation through EMTrack. * Brief notes (similar to what you would do in an actual MCI) |
|  | **Use** the **Triage Ribbon** to **attach** the **Treatment Tag** to patient |
|  | Detach the Transport Officer tear-off |
|  | **Use the MCI Talk Group on EVERY patient you transport for 24-hours:**   * **8 PM Saturday (1/24) to 8 PM Sunday (1/25)**   Provide **VERY** **BRIEF**, MCI-style reports on **EVERY PATIENT** unless workload simply will not permit that.   * MCI Talk Groups have no alert tones and are used by **ALL** EDs. * **EMS MUST clearly identify which facility you are calling.** * **Verify that the correct ED is responding.** * **Announce the ED name repeatedly if they don’t answer.** * **Use other communications for orders or more extensive patient reports.** * Example MCI message: “Wayne Hospital, this is Greenville Medic 591 enroute with one Yellow, possible fractured ankle.” * Short, sweet, and to the point as if you had 50 victims instead of one. |
|  | If your EMS agency has **Juvare EMTrack**, **scan** **EVERY** patient’s Treatment Tag into it and be sure to enter Agency and Unit #   * There will be an incident in Juvare for the QTD * If you don’t scan the Tag, the hospital will enter it (make sure your Agency and Unit # are on it to get credit for the Tag) |
|  | If you have access, **review** **the Triage Categories** by hospitals in your area in **Juvare EMResource** (same web page now used to indicate Hospital Diversion) |
|  | If you don’t have access to Juvare yet, ask your supervisor to get access |