**JOB POSTING**

**ENTRY LEVEL**

**FULL-TIME FIREFIGHTER/PARAMEDIC**

**August 28, 2019**

The City of Riverside is seeking to establish an eligibility list for the position of full-time firefighter/paramedic with one immediate opening and the forecast of three additional hires from this list.

A City of Riverside Firefighter/Paramedic must be willing to work as part of a team and build professional relationships with staff, colleagues, co-workers, elected officials, community leaders, and citizens. This position requires a physically fit professional who has a passion to provide efficient professional Fire/EMS services with outstanding communication and leadership skills.

The pay range for the position is $18.45-$24.19/hour. The Firefighter/Paramedic works a 24/48 schedule as subject to current union contract.

**Minimum Qualifications:** Applicants must have State of Ohio EMT-, a current State of Ohio Level II Firefighter Certification, Hazardous Material Operations Certificate, and a valid Ohio Driver’s License at the time of appointment. The candidate selected for hire must agree to not use tobacco or nicotine containing products, obtain a State of Ohio Fire Safety Inspector Certification, be cleared as a primary care giver on the Medic and become a certified Engine Driver/Operator within 12 months of their start date in order to successfully complete their probationary period. All certifications must be maintained during employment. The applicant must comply with all job description requirements throughout employment. The Fire Chief may waive certain minimum requirements to ensure an adequate candidate pool.

**Examination Process:** A National Testing Network (NTN) exam must be completed by **Friday, October 14, 2019**. <https://www.nationaltestingnetwork.com/publicsafetyjobs/>. Applicants will be processed for further testing from this list. Obtain a passing score of at least 70% to be considered for employment. Conditional offer testing examinations may include, but not limited to: physical fitness examination, medical examination including drug screen, psychological and/or psychiatric examination, CVT testing, background investigation, personality assessment and personal interviews. The duration of the list will be six months, with possible extension to twelve months, or until exhausted.

**Application Process:** Candidates interested in applying for a Full-Time Firefighter/Paramedic position with the Riverside Fire Department shall submit a completed application and resume, copy of your driver’s license, and all applicable certifications to the attention of Assistant City Manager Chris Lohr [clohr@riversideoh.gov](mailto:clohr@riversideoh.gov) or 5200 Springfield St. Ste 100, Riverside OH 45431no later than **Friday, October 11, 2019 by 8:00 A.M.**. Any missing documentation or incomplete application will void the applicant from the process. A detailed job description and application can be found at [**www.riversideoh.gov**](http://www.riversideoh.gov). After submitting an application, the entry

level applicant will be given instructions on how register for the NTN exam to be **completed by October 14, 2019** at any National Testing Network centers.

**Two tests are currently scheduled at Sinclair Community College Criminal Justice Academy on September 11, 2019 at 2:00pm and September 17th at 6:00pm.**

APPLICATION PROCESS SCHEDULE:

* Applications Accepted: August 26, 2019 – October 11, 2019
* National Testing Network Exam deadline – October 14, 2019
* Notification to candidates invited to next steps: October 14 - 18, 2019
* Oral Boards and Physical Assessment Centers: Weeks of October 21st and 28th
* Background Investigations & second Interviews: Week of November 4th
* Conditional offers: Week of October 18th
* Pension Physical & Pre employment Exams: November as schedule permits
* Finalization of Offers and start date: Early December
* If SAFER grant awarded, 3 additional final offers with start dates early January 2020.

\*\*\*The City of Riverside is an Equal Opportunity Employer\*\*\*