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The Clayton Fire Department is seeking a dedicated and experienced professional to join our leadership team as a Battalion Chief. This role is integral to our department’s mission of providing superior services to the Community through professionalism, reliability, and integrity. The Battalion Chief will lead and coordinate fire suppression operations, emergency medical services, and personnel training, while supporting the professional development and safety of our firefighters. Cover letters and resumes are now being accepted for the position of full-time Battalion Chief working a 24/48-hour shift with the City of Clayton. The Fire Department is part of the Clayton, Englewood, and Union Fire Department Collaborative.

***Salary Range:*** Battalion Chief **is $84,000 to 101,348**/ yr. This is an unclassified, salaried position not covered by the Collective Bargaining Agreement. Overtime is available when covering shift or as approved by the Fire Chief.

## 

## Additional Benefits:

* Holiday Bonus of 98 hours of pay at 40 hr. rate
* $1560 cell phone stipend
* Health Insurance- City pays 80% of premium for core coverage, with HSA contributions by the city of 80% of deductible in first year and up to 70% years after.
* Paid Vacation Time- given to employee at the first of each year after probationary period.
* Educational Bonus- $800 for AS degree and $1200 for BS degree in the field of Fire/EMS and approved by the City Manager.

Total Compensation at top step is **$110,981**

## Minimum Qualifications:

* Up to $400 for Health and Wellness Virgin Pulse Program
* City Paid $50,000 Life Insurance Policy
* $300 Boot Allowance every 2 years
* Guaranteed work period overtime
* Holiday Pay for holidays worked (city recognizes 12 holiday)
* US citizen and 18 years of age to apply with a valid driver’s license (must remain insurable under City’s vehicle insurance plan).
* High school graduate or equivalent required
* Have 10 years or more of FIRE and EMS experience with a fire department by appointment.
* State of Ohio Firefighter II certification
* State of Ohio certification at Paramedic level and CPR certified
* State of Ohio Fire Safety Inspector
* Fire Officer I and II
* Fire or EMS instructor
* Associate degree from an accredited college or university- Preferred bachelor’s degree
* Must obtain Fire Officer III within 2 (2) yr. of appointment

## How to Apply:

Submit all application materials to the HR Administrator in person or via electronic mail at ([ewittman@clayton.oh.us](mailto:ewittman@clayton.oh.us)) by **DECEMBER 20, 2024**. Applications not submitted by the due date will not be reviewed during the first consideration

***Appointment Procedure***

The selection process may include any combination of the following: a review of cover letter and resume, written/video exams, assessment center, oral board, chief’s interview, psychological exam and polygraph. The candidate receiving a conditional offer will be required to complete a drug screen, criminal and background check, and a driver’s license and personal background investigation, which may include a financial background check. The appointment procedure will be based on the number of qualified candidates. No more than 6 candidates will progress to the assessment center.

The city of Clayton complies with Equal Employment Opportunity (EEO) laws and regulations.