



# KETTERING FIRE DEPARTMENT



Invites applications for the position of Firefighter/Paramedic

**Integrity • Professionalism • Unity • Honor**

## EXAMINATION INFORMATION

The written exam will be held at 9:00 a.m. on October 20, 2018. The exam will be held at Fairmont High School, 3301 Shroyer Road, Kettering, OH 45429. All applicants must have an application and exam reservation on file with the City by October 8, 2018, in order to participate in this exam.

**Applications:** will be accepted Monday – Friday between 8 a.m. and 5 p.m. through October 8, 2018. Obtain application packet from: Human Resource Department, Kettering Government Center, 3600 Shroyer Road, Kettering, OH 45429, Phone 937-296-2446, or download the required application packet from [www.ketteringoh.org](http://www.ketteringoh.org).

Materials may be mailed to out-of-town applicants; however, filing deadlines must be met for consideration.

**Lateral entry candidates are encouraged to apply.**

## QUALIFICATIONS

**State of Ohio EMT-B and Level II Firefighter is required at the time of application. State of Ohio EMT/Paramedic certification is not required at the time of test or application; however, it is required at the time of interview to be considered for appointment. Continued recertification is required throughout one's career.**

**Age** – Must be at least 18 years of age at time of appointment.

**Physical Condition/Visual Acuity** – Must be physically capable of performing all essential functions of a Firefighter/Paramedic. Applicants must be free of any disqualifying medical condition that results in not being able to perform the essential functions of the Firefighter/Paramedic position. Must pass a thorough medical examination and an assessment of physical capabilities consistent with National Fire Protection Association (NFPA) medical standards. Any final questions about a candidate's physical condition, capacity, etc. will be resolved prior to appointment based on a recommendation provided by a doctor selected by the City.

**Ohio Operator's License** – Within 60 days of appointment, appointee must obtain a valid State of Ohio Driver's License.

**U.S. Citizen** – Must be a United States citizen or have a valid permanent resident card at time of application.

## SALARY AND BENEFITS

Salary range is \$65,686 per year to \$86,278 per year with entry rate dependent upon experience and training. Extensive fringe benefits include medical and dental insurance, life insurance, attractive retirement plan under the Ohio Police and Fire Pension Fund, paid holidays, vacation, sick leave, etc.



## THE POSITION

Entry-level Firefighter/Paramedics work under supervision in the extinguishment of fires, investigation and analysis of fires, enforcement of fire codes, and emergency medical service. Applicants should be aware that successful completion of extensive formal and on-the-job training will be required during the initial probationary period.

## SELECTION PROCESS

The Civil Service examination process will consist of a written examination. Applicants receiving a passing score on this exam will be notified regarding subsequent phases of processing, which will include:

- Background check (credit, police record, work and personal references, etc.)
- Personal interview
- Polygraph
- Psychological assessment
- Thorough medical examination and assessment of physical capabilities
- Successful completion of a one-year probationary period

**NOTE:** Any information of a criminal or illegal nature which surfaces during this process will be forwarded to the appropriate enforcement investigative agency for prosecution.

Inability to satisfactorily complete any phase of this process may be cause for elimination from consideration. Failure to appear for any phase may also result in elimination. Because of the nature of the examination, applicants will not be permitted to review the examination afterward.

### Information or Questions

Please contact Human Resources at [ketteringhumanresources@ketteringoh.org](mailto:ketteringhumanresources@ketteringoh.org) or 937-296-2446

**The City of Kettering is an Equal Opportunity Employer**