|  |
| --- |
| **Emergency Department Job Action Sheet****For Patients During Quarterly Triage Day (QTD)** |
|  | During the hours of 8PM to Midnight and 8AM to Noon, monitor the MCI Radio Talk Group |
|  | Assess and treat the patient  |
|  | Select a SALT Triage Category based on actual patient condition  |
|  | **Attach the appropriate color Triage Ribbon to EVERY ED Patient** |
|  | **Each ED nurse must completely** **fill out at least one GREEN Treatment Tag during their shift:*** Put in name, gender, allergies, age, anatomical location of injuries or illness
* Put type of injury/illness in the “Injury Key”
* Add vital signs and triage category on the bottom of the Treatment Tag
 |
|  | On the **opposite** side of the **GREEN** Treatment Tag, indicate: * Treatments
* Brief notes (similar to what you would do in an actual MCI)
 |
|  | Use the Triage Ribbon to attach the **GREEN** Treatment Tag |
|  | **Scan EVERY GREEN Treatment Tag into OHTrac*** **All tags go into OHTrac whether applied by EMS or ED**
* **If EMS entered patient in OHTrac, the ED should update that patient, indicating arrival**
* **Patients in OHTrac are being used to track hospital participation**
 |