|  |
| --- |
| **Emergency Department Job Aid** **For Patients During Quarterly Triage Day (QTD)** |
|  | During the hours of **8PM to Midnight (7/17) and 8AM to Noon (7/18), *activate your ED’s MCI Radio***.* Have the **MCI Radio monitored continuously** during those hours
	+ **All EDs must actively LISTEN to MCI Radio**
	+ (There are **NO** alert tones on MCI Talk groups)
* Expect brief, MCI-style Radio Calls
* **Ensure** that **each ED** has **personnel** who can **enter patients into Juvare EMTrack** and **update ED Triage Categories in Juvare EMResource**
 |
|  | **The MCI Talk Group is used by ALL EDs – you must *LISTEN CAREFULLY* for your ED to be called** |
|  | Log on to Juvare EMTrack and find the Incident for this QTD – **EVERY Treatment Tag must be scanned into EMTrack** |
|  | **Update the Juvare EMResource Triage Categories for your ED at least every 8 hours** |
|  | Assess and treat the patient  |
|  | **Attach appropriate color Triage Ribbon to EVERY ED Patient** * Select SALT Triage Category based on actual patient condition
 |
|  | **Each ED nurse must completely** **fill out at least one GREEN** ~~Triage~~ **Treatment Tag during their shift:*** Do not use White Tags – those are only for real-world incidents
* Put in name, gender, allergies, age
* Indicate on the diagram anatomical location of injuries or illness
* List type of injury/illness in the “Injury Key”
* Fill out vital signs and triage category on the bottom of the Treatment Tag
 |
|  | On the **opposite** side of the **Treatment Tag**: * Indicate treatments
* Brief notes (similar to what you would do in an actual MCI)
 |
|  | **Use the Triage Ribbon to attach the Treatment Tag** |
|  | ***Scan EVERY*** Treatment Tag **into Juvare EMTrack*** **All tags** go into Juvare EMTrack whether applied **by EMS or ED**
* **If EMS entered patient** in Juvare EMTrack, the **ED should update that patient**, indicating arrival
 |
|  | Patients in **Juvare EMTrack** are used to track **hospital participation** |